

# MINUTES



**Early Learning Council**  
**Thursday, September 12, 2024**  
**4:00 P.M. – 5:30 P.M.**

**Facilitator(s): Jenna Sanders**  
**Timekeeper: Jennifer Laine**  
**Scribe: Petricia Wright**

<b>Location:</b>	ELC Members are encouraged to join the meeting in person at 819 NE Third Street. If you are experiencing symptoms of illness, please join us on Zoom at:
<b>Dial-In:</b>	<a href="https://zoom.us/j/95521367556">https://zoom.us/j/95521367556</a> +1 253 215 8782 US (Tacoma)
<b>Attendees:</b> * denotes absent	<p><b>Early Learning Council:</b> Amy Egli, Ann Stevenson, Amy Stephens, Alejandra Marquez, Angie Brown, *Jenna Sanders, Kelly Williams, Kourtney Ferrua, Lindsey Manfrin, Mindy Larson, Suey Linzmeier, Tonya Hill, *Amanda Dallas, Dorie Vickery, *Jordan Robinson, Margaret (Peg) Miller M.D., Matthew Kintner, Odi Campos, Tonya Coker, *Sarah Frost, Julie Smith</p> <p><b>YCCO Staff:</b> Jennifer Laine, Maribel Dobbins, Shealyn Wippert, Sean Cavaghan, Jen Mendez-Garcia, *Iveth Solis, Petricia Wright</p>
<b>Review Materials:</b>	<ul style="list-style-type: none"> <li>• Agenda</li> <li>• Early Learning Update</li> <li>• Executive Update</li> <li>• Strategic Plan narrative</li> <li>• Baselines &amp; Targets</li> <li>• Early Learning Budget Updates</li> </ul>
<b>Meeting Norms:</b>	<p><b>CARE</b></p> <p>Courtesy: respecting time &amp; each other  Agenda: staying on topic  Roles: taking responsibility, prepare by reviewing materials  Evaluation: meeting the goal and following norms</p>

## (A) Action (D) Decision, (I) Informational, (P) Presentation or Handout

Time	Topic(s)	Details / Notes / Action Items	Name
<b>4:00 P.M.</b> (15 mins.)	<b>Welcome</b>	<ul style="list-style-type: none"> <li>• Welcome</li> <li>• Announcements: <ul style="list-style-type: none"> <li>○ The Early Learning Trauma Informed Care and Autism Training event is on 10/11 at Mac Community Center.</li> <li>○ Head Start has openings for infants and toddlers.</li> <li>○ A Family Place and Relief Nursery has family visiting and respite classroom</li> </ul> </li> </ul>	Jenna Sanders

		<p>once a month. Healthy Families and home visits are happening once a month with openings in both.</p> <ul style="list-style-type: none"> <li>○ Share what your agency is doing in paragraph form if you want it in the ELC update. Send to Jenn.</li> <li>○ Public Comment</li> <li>○ Q&amp;A re: Early Learning Update</li> </ul>	
<p><b>4:15 PM</b> (15 mins.)</p>	<p><b>Budget Review</b></p>	<p>Total budget amounts:  July 2023 - 2025: Allocation: \$1,920,898.  July 2023 - 2024: Expenditures: \$701,937,  July 2024 – 2025: Balance: \$1,335,311.</p> <p>See your meeting packet for the full Budget Review.</p> <p>The ELC discussed DELC's new restrictions on purchasing food. Sponsorships may be needed to continue certain events like the Family Picnics.  Comment:</p> <ul style="list-style-type: none"> <li>• Seek out sponsorships that provide healthy foods for families.</li> </ul> <p>Mindy Larson motioned to approve the budget, it was seconded by Dr. Miller and passed with all aye votes</p>	<p>Jennifer Laine</p>
<p><b>4:30 PM</b> (55 mins.)</p>	<p><b>Strategic Plan Discussion &amp; Approval</b></p>	<p>See your meeting packet for the full Strategic Plan presentation.</p> <p>Comments:</p> <ul style="list-style-type: none"> <li>• McMinnville School District had the highest enrollment ever this year.</li> <li>• Willamina had the lowest enrollment this year.</li> <li>• Suspension/expulsion support will be available in 2027 to any licensed, center-based organization, whether publicly funded or not.</li> <li>• More kids are coming in to school not potty trained.</li> <li>• Teachers need more behavioral healthcare education.</li> <li>• To the Strategic plan: add Children's Health Fair in 2026, a conversation around social media and phones conversation falling under Parent Education in 2025, and the benefits of better nutrition in 2025.</li> </ul>	<p>Jennifer Laine</p>

		Dr. Miller motioned to approve the strategic plan with the three additions, Matthew Kintner seconded, and the motion passed with all aye votes.	
<b>5:25 P.M.</b> (5 mins.)	<b>Meeting Wrap-Up</b>	<ul style="list-style-type: none"> <li>• Reminders: <ul style="list-style-type: none"> <li>○ Next meeting is October 12, 2024,</li> <li>○ Captured Action Items</li> <li>○ None captured.</li> </ul> </li> <li>• For the Good of the Order</li> <li>• None.</li> </ul>	All
<b>5:30 P.M.</b>	<b>Adjourn</b>	<p>This meeting was adjourned at 5:30 pm.</p> <p>Respectfully submitted by Petricia Wright, Administrative Assistant.</p>	