

MINUTES



Early Learning Council
Thursday, May 8, 2025
4:00 P.M. – 5:30 P.M.

Facilitator(s): Jenna Sanders
Timekeeper: TBD
Scribe: Petricia Wright

Location:	This meeting is fully remote due to unforeseen circumstances. Please join using the Zoom link below:
Dial-In:	https://zoom.us/j/95521367556 +1 253 215 8782 US (Tacoma)
Attendees: * denotes absent	<p>Early Learning Council: Alejandra Marquez, *Amanda Dallas, Amanda Lamb, Amy Egli, *Amy Stephens, *Ann Stevenson, DawnDee Walraven, Dorie Vickery, Jenna Sanders, Kelly Williams, Kourtney Ferrua, *Lindsey Manfrin, *Margaret (Peg) Miller M.D., Matthew Kintner, Mindy Larson, *Odi Campos, *Suey Linzmeier, *Tonya Coker, Tonya Hill, Julie Smith, Shannon Buckmaster, Angie Brown, Katie Gardner, Russell Mark, Shanna Moon</p> <p>YCCO Staff: Jennifer Laine, Maribel Dobbins, *Shealyn Wippert, Sean Cavaghan, Julia Peralta, Petricia Wright</p>
Review Materials:	<ul style="list-style-type: none"> • May ELC Agenda • April ELC Minutes • Early Learning Update • Executive Update • ELC/PLC Special Projects Application • RFP presentation
Meeting Norms:	<p>CARE</p> <p>Courtesy: respecting time & each other Agenda: staying on topic Roles: taking responsibility, preparing by reviewing materials Evaluation: meeting the goal and following norms</p>

(A) Action (D) Decision, (I) Informational, (P) Presentation or Handout

Time	Topic(s)	Details / Notes / Action Items	Name
4:00 P.M. (15 mins.)	Welcome	<ul style="list-style-type: none"> • Welcome • Announcements • EL Update Q&A 	Jenna Sanders

4:15 PM (15 mins.)	Public Comment	The Community Baby shower is May 22 at the Chehalem Cultural Center in Newberg. Please share with the families you work with.	Jenna Sanders
4:30 PM (15 mins.)	ELC/PLC Special Projects Application	<ul style="list-style-type: none"> McMinnville Playschool requested \$10K to purchase engaging toys. No questions or concerns were noted from the members. <p>Julie Smith made a motion to approve the funding for the Playschool, and it was seconded by Amanda Lamb. The motion passed with all aye votes.</p> <ul style="list-style-type: none"> Kiwanis requested \$4,707.45 to gift books and prizes to the McMinnville School District first graders as well as bus expense for rides to the library. This project supports third-grade reading. No questions or concerns were noted from the members. <p>Amy Egli made a motion to fund the Kiwanis application, and it was seconded by Amanda Lamb. The motion passed with all aye votes.</p>	Jenna Sanders
4:45 PM (40 mins.)	RFP Review & Discussion	<ul style="list-style-type: none"> The projects shared all meet at least one of the goals under the infant and youth focus area. Positive feedback for this year's application process was received. A question was asked about the availability for partial funding, and it was answered that it is in fact a possibility. Feedback was requested for ways in which joint partnering can maximize funding. Email funding@yamhillcco.org to share any suggestions. The nature of feedback being requested would include: <ul style="list-style-type: none"> Other resources or ways to partner to replace funding that was not awarded. Ways that a proposed project could benefit certain areas. Any knowledge about the success of an organization would be helpful. Any knowledge of projects that might not be aligned with the funding guidelines and would benefit from more research. A one-week timeline was given for feedback. 	Shanna Moon
5:25 P.M. (5 mins.)	Meeting Wrap-Up	<ul style="list-style-type: none"> Reminders: <ul style="list-style-type: none"> Next meeting date is June 12, 2025. 	All

		<ul style="list-style-type: none"> • Captured Action Items <ul style="list-style-type: none"> ○ Shanna will email the RFP presentation to the council members. • For the Good of the Order- <ul style="list-style-type: none"> ○ At the next meeting, Amanda Lamb would like to share information about the Newberg Library Summer Reading Program that starts on Saturday, June 7. ○ Kindergarten registration ranged from low in McMinnville to more than expected in Willamina, and less than hoped for in Dayton. It was suggested to offer kindergarten registration at community events, such as the Community Baby Shower and the Family Picnic series, to boost participation. 	
5:30 P.M.	Adjourn	<p>This meeting was adjourned at 4:52 pm Respectfully submitted by Petricia Wright, Administrative Assistant.</p>	